



**PURCHASE ORDER
WESTERN MINDANAO STATE UNIVERSITY**

**WMSU-SO-FR-002.02
Effectivity: Aug. 30, 2023**

Supplier : **JAYMEL TRADING**
Address : **43 B24 L14, Suha, Pinagbuhatan, Pasig City**

Tel No. : **09202008700**
TIN : **498-393-528-000**

P.O. No. : **25-063**
Date : **06/05/2025**
P.R No. : **25-03-125**
Date :
Mode of Procurement : **Small Value**
Performance Bond :

Gentlemen : Please furnish this office the following articles subject to terms and conditions contained herein.

Place of Delivery : **WMSU SUPPLY OFFICE** Delivery Term : **2 to 7 Days**
Date of Delivery : **JUN 04 2025** Payment Term :

Item No	Item Name	Unit	Qty	Unit Price	Total Price
1	Toner HP P1102 85A BOARDSEC Offer: Delivery Period: 2 to 7 Calendar Days Warranty: 3 Months	pcs	6	2,000.00	12,000.00
2	Toner Brother L900, MFCL900-DW Supply (COA) Offer: 2 to 7 Calendar Days Warranty: 3 Months	pcs	2	3,850.00	7,700.00

NOTHING FOLLOWS

Page 1 of 1 For : ADMINISTRATION-SUPPLY (CONSOLIDATED APP)

(Amount in words) **Nineteen Thousand Seven Hundred Pesos Only** **19,700.00**

In case of failure to make the full delivery within the specified time above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme :

Mildred Cristobal
MILDRED CRISTOBAL
JAYMEL TRADING

(Signature over printer name)

05/28/2025
Date

Ma. Carla A. Ochotorena, R.N., Ph.D.

MA. CARLA A. OCHOTORENA, R.N., Ph.D.

UNIVERSITY PRESIDENT

Funds Available :

christianne
CHRISTIANNE DAWN R. SICAT

Chief Accountant

ALOBS : 10. 000.00 - 05 - 654

AMOUNT : ₱ 19,700.00



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Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY

Office of the President

Normal Road, Baliwasan, Zamboanga City, 7000

✉ wmsu@wmsu.edu.ph/wmsupres@wmsu.edu.ph ☎ 0992-4238

5 STARS

WURJ

NOTICE OF AWARD

APR 30, 2025

JAYMEL TRADING
 43 B24 L14, Suha, Pinagbuhatan, Pasig City

Madam/Sir:

This is to advise you that your bid dated April 8, 2025 for PR 25-03-125; Small Value Procurement of **PROCUREMENT OF VARIOUS TONERS FOR THE SUPPLY OFFICE (VARIOUS OFFICES) OF THE UNIVERSITY** with the following Contract Price is hereby accepted:

Object of Bidding	Total Amount in Figures	Amount in Words
1. Six (6) pcs of Toner HP P1102 85A BOARDSEC <i>Offer: Delivery Period: 2 to 7 calendar days Warranty: 3 months</i>	Php 12,000.00	Twelve Thousand Pesos
2. Two (2) pcs of Toner Brother L900, MFCL900-DW <i>Offer: Delivery Period: 2 to 7 calendar days Warranty: 3 months</i>	Php 7,700.00	Seven Thousand Seven Hundred Pesos
TOTAL CONTRACT PRICE	Php 19,700.00	Nineteen Thousand Seven Hundred Pesos Only

Please affix your signature in the space provided below as an indication of your acceptance of the award.

Very truly yours,

MA. CARLA A. CHOTORENA, RN., Ph.D.
 President

Received by:

MILPED CRISTOBAL
 (Signature Over Printed Name)

Date: 05/05/2025



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 Effective Date: 31 Oct. 2016

Page 1 of 1



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WESTERN MINDANAO STATE UNIVERSITY

Office of the President

Normal Road, Baliwasan, Zamboanga City, 7000

✉ wmsu@wmsu.edu.ph/wmsupres@wmsu.edu.ph ☎ 992-4238



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APR 30 2025

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2. Two (2) pcs of Toner Brother L900, MFCL900-DW <i>Suply (COA)</i> <i>Offer: Delivery Period: 2 to 7 calendar days Warranty: 3 months</i>	Php 7,700.00	Seven Thousand Seven Hundred Pesos
TOTAL CONTRACT PRICE	Php 19,700.00	Nineteen Thousand Seven Hundred Pesos Only

Please affix your signature in the space provided below as an indication of your acceptance of the award.

Very truly yours,

MA. CARLA A. OCHOTORENA, RN., Ph.D.
President

Received by:

(Signature Over Printed Name)

Date: _____